



HHCKLA Buddhist Ching Kok Secondary School

Application Form

(for official use only)

Admission to: _____

Application Date: _____

Ref. No. : _____

Examination

Date: _____

Checked by: _____

Part I: Personal Details of Applicant

Name in Chinese :		Name in English :		Please paste a recent photo here
Date of Birth (DD/MM/YY):		Place of Birth :		
Nationality :		Tel. No. :	Home Tel. No. :	
Hong Kong I.D. / Passport No. :			Mobile No.	
Residential Address :				

*(Please put a "✓" whereas appropriate.)

*Language opted: ☐ Mandarin ☐ Cantonese ☐ Others: _____

*New Arrivals (within 7 years) : ☐ Yes ☐ No Date of Arrival : _____

Part II: Information of School attended

Date		Level	School Name
From (MM/YY)	To (MM/YY)		

Part III: Academic Results and Conduct in the Past Two Years

Subject Term	Chinese (Score / Grade)	English (Score / Grade)	Mathematics (Score / Grade)	Average Score/ Grade	Conduct

Part IV: Extracurricular Activities and Services in the Past Two Years

Activity	Year	Category
		☐ Academic ☐ Artistic ☐ PE ☐ Service
		☐ Academic ☐ Artistic ☐ PE ☐ Service
		☐ Academic ☐ Artistic ☐ PE ☐ Service
		☐ Academic ☐ Artistic ☐ PE ☐ Service

Part V: Parent / Guardian's Particulars: ☐ Both ☐ Single ☐ Separated ☐ Divorced

(Please put a "✓" where appropriate.)

	Father's Information / Guardian 1	Mother's Information / Guardian 2
Name in Chinese (if any):		
Name in English:		
Occupation:		
Contact No:		

Part VI: Name(s) and class(es) of sibling(s) or relative(s) studying at our school, if any:

Name	Class	Year	Relationship to Student Applicant

I / we hereby certify that all information and documents provided above are true and accurate.

Applicant's (Student's) Signature

Parent/Guardian's Signature

Date

Personal Data Collection Statement:

The personal data collected in this form will be used for processing the application for admission. The data may be disclosed to other government departments or organizations for handling student admissions / examinations or updating student records. After the admission process is completed, all admission application data for unsuccessful applicants will be discarded.

Remarks:

- Please bring a photograph, a copy of your identity card / birth certificate, academic transcripts, copies of certificates of awards and other supporting documents when submitting the application form.
- For newly arrived students to Hong Kong, please submit a copy of the One-way Permit.
- After submitting the application form or attending the interview, there is no need to make further inquiries. If no notification is received within two weeks, your application is considered unsuccessful.

Teacher in Charge of the Application (for Official Use Only):

Parent's Declaration Form (Applicable to Newly Arrived Students)

This is to certify that _____ (HKID: _____) was born in Hong Kong, and after birth lived and studied in _____ (city) _____ (province) in Mainland China, then arrived in Hong Kong on _____ (DD/MM/YY). He / She will be studying at Buddhist Ching Kok Secondary School from _____ (DD/MM/YY)

(for Official Use Only)

Parent/Guardian's Signature

Parent/Guardian's Signature

Date

Checklist before Submitting the Application Form

- ☐ Photocopy of Hong Kong Identity Card/ One-Way Permit
- ☐ Completed the application form with one photograph attached
- ☐ Photocopies of academic transcripts for the past two years
- ☐ Photocopies of certificates for extracurricular activities, awards, and services.

Applicable to Newly Arrived Students

- ☐ Arrival Card
- ☐ Photocopy of document number as stated on the Arrival Card
- ☐ Proof of address (utility bill from the past three months)
- ☐ Birth certificate issued in Mainland China
- ☐ Parent's Declaration Form